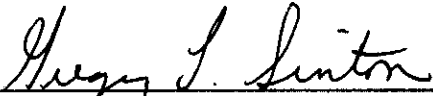


Meeting Minutes – Approval

M-026 LDR Report Project Manager Meeting Minutes
at
Federal Building, Conference Room 249
Richland, Washington
Meeting Held August 20, 2002
From 9:30 am to 11:30 am

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated meeting.

 Date: 9/17/02
Greg Simon, Project Manager, DOE-RL

 Date: 9/17/02
Woody Russell, Project Manager, DOE-ORP

 Date: 9/17/02
Laura Ruud, Project Manager, Washington State Department of Ecology

Contractor Concurrence

 Date: 9/17/02
Anthony Miskho, LDR Report Coordinator, FH

Purpose: Discuss LDR Report related topics
The attached minutes are comprised of the following:
Attachment 1 - Meeting Agenda
Attachment 2 - Attendance List
Attachment 3 - Summary of Commitments
Attachment 4 - Workshop Schedule and Status

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Attachment 1

**M-026 LDR Report Project Manager Meeting Minutes
at
Federal Building, Conference Room 249
Richland, Washington
Meeting Held August 20, 2002
From 9:30 am to 11:30 am**

Meeting Agenda

Agenda:

1. Last month's meeting minutes and introduction of "Hot topics" agenda item
2. Workshop items
 - Commitments (continued discussion):
 - Tracking commitments contained in the LDR report
 - How to accomplish within year changes
 - How to accomplish year to year changes in the LDR report
 - Changes to TGDS/LSDS (began discussion)
 - Revisit assessment schedule (did not discuss)
 - Recurrence requirements for storage assessments (did not discuss)
3. Waste Volume Reporting (did not discuss)
4. Next meeting (date and agenda)

Attachment 2

**M-026 LDR Report Project Manager Meeting Minutes
at
Federal Building, Conference Room 249
Richland, Washington
Meeting Held August 20, 2002
From 9:30 am to 11:30 am**

Attendance List

<u>Name</u>	<u>Organization</u>
A. G. Miskho	FH
E. J. Murphy-Fitch	FH
P. A. Powell	CHG
T. Gardner-Clayson	DOE-ORP
L. E. Ruud	Ecology
G. L. Sinton	DOE-RL
H. T. Tilden	PNNL
D. M. Yasek	BHI
W. Russell	DOE-ORP

Attachment 3

**M-026 LDR Report Project Manager Meeting Minutes
at
Federal Building, Conference Room 249
Richland, Washington
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From 9:30 am to 11:30 am**

Summary of Commitments

Action #	Responsible Party	Description	Date Closed
7-2002-01	DOE	Consider using forms to capture all changes that are not captured commitments in other TPA prescribed change control processes.	8-20-2002
7-2002-02	Ecology/DOE	Review and comment on draft LDR Report change form	8-20-2002
8-2002-01	Ecology	Provide to DOE the information Ecology will be tracking from the LDR report	
8-2002-02	DOE	Provide feedback on Ecology's information at next PMM resulting from action # 8-2002-01.	
8-2002-03	DOE	Send out the revised draft LDR report Within Year Change Notice	
8-2002-04	DOE	Prepare revised Table B-1 from Volume 1 to propose new treatability group names, unit/plant name, and waste stream name.	

7-2002 Note 1: Tracking commitments contained in the LDR report: The entire LDR report is considered enforceable as a TPA primary document but only certain commitments from the LDR Report are being identified for purposes of within year tracking and change control.

7-2002 Note 2: A new standing agenda item will be added called "Hot topics" which will allow the parties to bring up matters related to LDR.

7-2002 Note 3: The addition or removal of waste streams from the LDR report will be considered a year-to-year change.

Attachment 4

**M-026 LDR Report Project Manager Meeting Minutes
at
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Workshop Schedule and Status

Workshop Topics List	Not yet scheduled for discussion	Date discussions to start	Status of discussions (not yet started/ongoing/completed)
<u>From March 14, 2002 Resolution of Dispute</u>			
<u>Changes to TGDS/LSDS</u>		August 2002	ongoing
Consolidation of requirements documents and any other new agreements from workshops	X		not yet started
Tracking commitments contained in the LDR report		June 2002	ongoing
<u>How to accomplish within year changes</u>		June 2002	ongoing
How to accomplish year to year changes in LDR report		July 2002	ongoing
<u>Revisit assessment schedule</u>		August 2002	not yet started
Mechanism to transmit documents (e.g. datagap plan)		May 2002	completed
<u>From May 29, 2002 Project Manager Meeting</u>			
Recurrence requirements for storage assessments		August 2002	not yet started
Referencing specific milestones for milestone coverage	X		not yet started
Consistency/interface between WIDS and the PMWT	X		not yet started
Unknown characterization answer requirements	X		not yet started
PMWT as a catch all shield	X		not yet started
Should waste that meets LDR or is stored in accordance with the 268.50 storage prohibition be included in the report? (e.g., ERDF Direct Disposal)	X		not yet started
How much detail needed on description of facilities included in the LSDS.	X		not yet started

Distribution:

D. Bartus	EPA	B5-18
L. Bostic	BNI	H4-02
S. B. Cherry	FH	B3-15
T. W. Gardner-Clayson	DOE-ORP	H6-60
R. H. Gurske	FH	H8-73
J. B. Hebdon	DOE-RL	A5-58
R. M. Hiegel	DOE-RL	A6-38
M. F. Jarvis	DOE-RL	A5-58
D. B. Jensen	FH	N1-24
E. M. Mattlin	DOE-RL	A5-15
A. G. Miskho	FH	N1-26
C. H. Mulkey	CHG	R1-51
E. J. Murphy-Fitch	FH	A1-14
R. P. Ollero	BHI	H0-18
P. A. Powell	CHG	R1-51
J. E. Rasmussen	DOE-ORP	H6-60
W. Russell	DOE-ORP	H6-60
L. E. Ruud	Ecology	B5-18
G. H. Sanders	DOE-RL	A6-38
G. L. Sinton	DOE-RL	A6-38
E. R. Skinnarland	Ecology	B5-18
H. T. Tilden	PNNL	K3-75
B. D. Williamson	DOE-RL	A4-52
R. W. Wilson	Ecology	B5-18
D. M. Yasek	BHI	H0-02

ADMINISTRATIVE RECORD: M-026 LDR Report [Care of EDMC, LMSI (H6-08)]

Please send comments on distribution list to Anthony G. Miskho (376-7313).